

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



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PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
AUGUST 4 – 8, 2014**

MONDAY, AUGUST 4, 2014

(No Meetings)

TUESDAY, AUGUST 5, 2014

(No Meetings)

WEDNESDAY, AUGUST 6, 2014

*11:00 am Public Safety Committee

Brown County Sheriff's Dept.
2684 Development Drive

THURSDAY, AUGUST 7, 2014

(No Meetings)

FRIDAY, AUGUST 8, 2014

*10:30 am Northeastern Wisconsin CDBG – Housing Region Committee

3rd Floor, Northern Building
305 E. Walnut Street

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair
Pat La Violette, Vice Chair
Bill Clancy, Andy Nicholson, Guy Zima

PUBLIC SAFETY COMMITTEE

Wednesday, August 6, 2014 @ 11:00 a.m.

**Brown County Sheriff's Office
2684 Development Drive, Green Bay**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of July 2, 2014.

Comments from the Public.

Public Safety Communications

1. Budget Status Financial Report for June, 2014.
2. Public Safety Communications 2015 Five-year Capital Improvement Plan (CIP).
3. Director's Report.

Sheriff

4. Budget Status Financial Report for June, 2014.
5. Key Factor Report thru June, 2014.
6. Budget Adjustment Request (14-63) Increase in expenses with offsetting increase in revenue: State Dept. of Justice funds from Internet Crimes Against Children (ICAC) program participation to be used for purchase of equipment compatible with Apple Macintosh software.
7. Sheriff's Report.
8. **Circuit Courts, Commissioners, Probate** – Budget Status Financial Report for June, 2014.
9. **Clerk of Courts** – Budget Status Financial Report for June, 2014.
10. **Medical Examiner** - 2014 Brown County Medical Examiner Activity Spreadsheet.

District Attorney, Emergency Management – No agenda items.

Other

11. Audit of bills.
12. Such other matters as authorized by law.
13. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Northeastern Wisconsin CDBG – Housing Region Committee Meeting (via teleconference)

10:30 A.M. – 11:00 A.M.

Friday, August 8, 2014

Brown County Northern Building 3rd Floor

Planning and Land Services Conference Room 391

305 E. Walnut St.

Green Bay, WI 54301

AGENDA

1. Call to order.
2. Roll call.
3. Discussion/action regarding Northeastern Wisconsin CDBG-Housing Region Committee meeting minutes of June 3, 2014.
4. Discussion/action amending *Northeastern Wisconsin Region CDBG Housing Rehabilitation Policy and Procedures Manual* Section II(E)(2) adding language designating an Administrative Team to hear appeals to decisions of the CDBG Program Administrator.
5. Discussion/action amending *Northeastern Wisconsin Region CDBG Housing Rehabilitation Policy and Procedures Manual* Section III(A)(2) and other applicable sections extending the necessary equity in a home to apply for the program from 100% to 110% loan to value ratio.
6. Discussion/action amending *Northeastern Wisconsin Region CDBG Housing Rehabilitation Policy and Procedures Manual* Section III(A)(3) and other applicable sections extending the maximum loan amount from \$24,999 to 50% of the after rehabilitation value of the property.
7. Discussion/action regarding adding Section III(A)(8) stating that projects with projected loan amounts of \$30,000 or greater require a written waiver from Wisconsin Department of Administration-Division of Housing (WDOA-DOH).
8. Discussion/action regarding amending *Northeastern Wisconsin Region CDBG Housing Rehabilitation Policy and Procedures Manual* Section V(G) to have appeals heard by the Administrative Team rather than full Housing Committee.
9. Adjourn.



Any person wishing to attend who requires special language or access accommodations should contact the Brown County Planning Commission at (920) 448-6480 by 4:30 p.m. at least one day before the meeting so that arrangements can be made.

August 2014



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6 Public Safety 11:00 am	7	8	9
10	11 Executive Cmte 5:30 pm	12	13 Special Board of Sup Grievance Hearing 6:00 pm	14 Ed and Rec 5:30pm @ Fair <i>*Note date, time & location</i>	15	16
17	18	19 Vet's Recognition 5:00 pm	20 Board of Supervisors 7:00 pm	21 	22	23
24	25 Land Con 6:00pm PD&T 6:30pm	26	27 Human Svc 5:30 pm	28 Admin Cmte 5:30 pm 	29	30
31	<i>* A Special Session of the County Board for a grievance hearing is set to take place prior to August 19, 2014 - Date and time to be determined.</i>					



SEPTEMBER 2014

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Labor Day <i>County Board Office Closed</i>	2	3 Public Safety 11:00 am	4 Ed & Rec 5:30 pm Denmark Library 	5	6
7	8 Executive Cmte 5:30 pm	9	10	11	12	13
14 	15	16 Vets Recognition Subcommittee 5:00 pm	17 Listening Session Board of Supervisors 7:00 pm CJCB 8 am	18	19	20
21 	22 Land Con 6:00 pm PD&T 6:15 pm	23	24 Human Svc 5:30 pm	25 Admin 5:30 pm	26	27
28 	29	30				

BROWN COUNTY COMMITTEE MINUTES

- Community Options Program Planning Committee (July 28, 2014)
- Neville Public Museum Governing Board (July 14, 2014)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

**PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM
GOVERNING BOARD**

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, July 14, 2014 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Bernie Erickson, Tom Sieber, Eric Hoyer, and Diane Ford
ALSO PRESENT: Beth Lemke, Staush Gruszynski, John Van Dyke, Terri Trantow,
Kasha Huntowski, and Bill Meindl

CALL MEETING TO ORDER

1. Chairman Kuehn called the meeting to order at 4:33PM.

2. APPROVE/MODIFY AGNEDA

Motion made by Tom Seiber and seconded by Bernie Erickson to approve the agenda.
Vote taken.

MOTION APPROVED UNANIMOUSLY.

3. Election of Chair and Vice Chair

- a. Nomination of Kevin Kuehn as Chair made by Tom Seiber and seconded by Eric Hoyer
- b. Vote taken NOMINATION APPROVED UNANIMOUSLY.
- c. Nomination of Bernie Erickson as Vice Chair made by Tom Seiber and seconded by Eric Hoyer
- d. Vote taken NOMINATION APPROVED UNANIMOUSLY.

4. Discussion of Museum Master Plan. Discussion ensued
Museum Director provided the participants a timeline of past conversations and actions taken regarding governance review. The majority of the discussion involved the Museum Director summarizing the functions of the NPM Governing Board as overseeing the museum operations and ensuring that the Museum is well-managed and true to its purpose. This includes staff policy, fiscal management, and oversight of the artifacts owned by the County.

Specifically--Section 3.21 of the Brown County Code
Brown County Museum Governing Board

1. The governing body of the Neville Public Museum with regard to operation, administration and control shall be composed of a seven member board, whose membership shall consist of not less than three nor more than four County Board Supervisors and not less than three nor more than four citizens at large, depending on the number of supervisors appointed, and at least two of the citizen members shall be appointed from a list of not less than five names submitted by the Museum Corporation. These appointments shall be made by the County Executive and shall be subject to County Board confirmation.
2. Powers and Duties:

- a. Continuous planning, development, supervision and evaluation of the programs and services for users of the Neville Public Museum.
- b. Responsibility for operating, administering and controlling the operations of the Neville Public Museum and setting policy for the staff of the Museum.
- c. Responsibility for the fiscal management and control of the Museum within the appropriations made by the County Board of Supervisors and if funds are needed in excess of the appropriations made by the County Board of Supervisors, it is the responsibility of the Museum Governing Board to recommend appropriation of such funds from the Finance Committee and/or the County Board of Supervisors.
- d. Control over the specimens, artifacts, exhibits, displays and other personal property which is owned by the County and used in the operation of the Neville Public Museum, and shall include authority to loan out and dispose of this property in a manner which is appropriate of the Neville Public Museum.

Regarding the immediate governance of NPM it is the recommendation from the Museum Director to continue the Museum Master Planning Process. Focus is on the next step of the development of a RFP that builds upon the Informal Learning Experiences report from April 2014 and the preliminary work of the Transition Team on determining audience and the value proposition of NPM.

Draft comments of the RFP were collected and shared with BC Purchasing for review and determination of the path forward of phase 2. Museum Director will be requesting carryover of planning money into 2015 as phase three (visitor experience) will take place in early 2015.

5. Such other matters as authorized by law:
 - a. NPMF Executive Committee hired Kasha Huntowski as their Executive Director.
 - b. Supervisor Erickson strongly encouraged the ability for quick turn around and flexibility on changing display cases and also shared ways to engage the public while maximizing our location such as a boat show or chain saw carving event. As part of promotion of NPM he also encouraged developing stronger media support.

Next meeting of the Neville Public Museum Governing Board will be Monday, September 8, 2014 at 4:30pm.

Adjournment. Motion to adjourn made at 5:25 by Tom Sieber seconded by Tom Diane Ford. Vote taken.

MOTION APPROVED UNANIMOUSLY

PROCEEDINGS OF THE COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE

A regular meeting of the Brown County Community Options Program Planning Committee took place on Monday, July 28, 2014 at 111 North Jefferson Street, Green Bay, Wisconsin.

Present: Helen Desotell, Mary Hansen, Patricia Hickey, Mary Schlautman, Cathy Williquette-Lindsay and Anthony Schmidt

Absent: None

Excused: Chua Xiong and Sandy Juno

Others Present: Mary Rasmussen of BCHSD

Chairperson Mary Schlautman called the meeting to order at 8:35 a.m. with roll call. A quorum was present.

MODIFICATION/APPROVAL OF AGENDA

MOTION: Ms. Williquette-Lindsay moved to approve the agenda as mailed. Ms. Desotell seconded. Motion carried unanimously.

MODIFICATION/APPROVAL OF MINUTES

MOTION: Ms. Hickey moved to approve the May 19, 2014 minutes as mailed. Ms. Williquette-Lindsay seconded. Motion carried unanimously.

GENERAL UPDATES

Family Care Update – Mr. Schmidt said the RFP to expand Family Care in this district was released on June 2nd, and the deadline for submission was July 14th. According to the RFP the State is looking for at least two MCOs. The timeline within the RFP suggested that DHS will have selected the vendor(s) by August 8th, after which Family is expected to begin within the first quarter of 2015. It will be up to DHS and the MCO(s) to determine the details of when each county will roll out. By the time this Committee meets again in September there should be more details available.

Significant Proportions – Mr. Schmidt said we continue to be just shy of our 57% elderly goal for significant proportions. DHS has offered to partially fund another case manager position to help reduce the physically disabled wait list. We will be requesting a variance of the 57% elderly goal in order to work on the physically disabled list.

Staff Update – Mr. Schmidt said there are now 18 COP employees with the resignation in June of the COP wait list manager. We did fill that position internally, and are now in the process of filling that person's vacant case management position as well as the newly approved one. Since our last meeting we have been opening nursing home relocation and diversion cases only due to budget restraints. Since the beginning of the year there were 93 individuals taken off the wait list. There were three nursing home relocations and nine diversions in June.

PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – July 28, 2014

CIP Update – Ms. Hansen said there are currently 80 individuals on the wait list, plus some at-large and transitional individuals. No one has been taken off the CIP wait list lately as we are down in staff numbers, but we continue to take the individuals who “age out” of the Children’s Waiver unit.

MOTION: Ms. Hickey moved to approve the update reports and place them on file. Ms. Desotell seconded. Motion carried unanimously.

CLOSED SESSION

Ms. Desotell read the following notice:

Pursuant to 19.85(1)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—

MOTION: Ms. Williquette-Lindsay moved to go into closed session. Ms. Hickey seconded. Ms. Desotell conducted a roll call vote. Ms. Hickey, Aye, Ms. Hansen, Aye, Ms. Desotell, Aye, Ms. Williquette-Lindsay, Aye. Motion carried.

MOTION: Ms. Williquette-Lindsay moved to go back into regular open session. Ms. Hickey seconded. Ms. Desotell conducted a roll call vote. Ms. Hickey, Aye, Ms. Hansen, Aye, Ms. Williquette-Lindsay, Aye, Ms. Desotell, Aye. Motion carried.

During the closed session the Committee made the following decisions:

7A) One CBRF variance request for placement at Care for Artisan CBRF

MOTION: Ms. Williquette-Lindsay moved to approve the variance request. Ms. Hickey seconded. Motion carried unanimously.

7B) One CBRF variance request for placement at Birch Creek CBRF

MOTION: Ms. Desotell moved to approve the variance request. Ms. Williquette-Lindsay seconded. Motion carried unanimously.

7C-7E) Two CBRF variance requests for placement at McCormick CBRF and one for placement at Bornemann CBRF

None of these requests (7C-7E) required an individual vote from the Committee as they were both covered under the June, 2009 resolution granting blanket approval to five CBRF facilities. These requests were submitted to the Committee for informational purposes only.

MOTION: Ms. Williquette-Lindsay moved to place the three informational variance requests on file. Ms. Hickey seconded. Motion carried unanimously.

PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – July 28, 2014

MOTION: Ms. Hickey moved to adjourn. Ms. Williquette-Lindsay seconded. Motion carried unanimously. The meeting adjourned at 8:42 a.m.

Respectfully submitted,
Mary Rasmussen